

Minutes of the Academic Council Meeting (May 24)

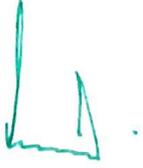
Date & Time	04 Jun'24 (Tues) at 2:15 pm
Location	GCAD Conference Room
Attendees	Director General, Principal GCAD, Principal GIET, Director Admissions & Placements, Dean Academics, Dean R&D, Dean SW, HoD DCS, HoD DMS, Head IIC & E, Head Consultancy Cell, Head Admin & EEM Cell, Registrar, Head HR
Agenda	<p>(a) Presentation on Industrial visit & Placements Policies - Head Placements</p> <p>(b) Presentation on Internship Policy - Dean A</p> <p>(c) Result Odd Semester AY 23 -24 - Presentation by respective Principals</p> <p>(d) Batch wise summary of reappear students including details of students appearing in June 24 examinations - Presentation by respective Principals.</p> <p>(e) Planning for Odd Semester AY 24-25 - Presentation on Firm requirements of infrastructure & faculty/ staff by respective Principals (To be coordinated by Dean A)</p> <p>(f) Revised Discipline policy - Presentation by DSW.</p> <p>(g) Recommended award policy under Women Outreach Cell (WORC) - Presentation by DSW.</p>
Decision taken on Agenda (a)	<p>Presentation on Industrial visit & Placements Policies - Head Placements</p> <p>Industrial visit & Placements Policies was presented by Head Placements which were well received by the members. Principal GCAD to provide policy framework for entrepreneurship/ startup option for GCAD students to be included in the Gateway Education Placement Policy document. It was decided to prepare a final Industrial visit & Placements policies& issue it by 25th June.</p> <p>Action: Head Placements (Policies issue)</p> <p>Time: 25th June 24</p> <p>Action: Principal GCAD (Entrepreneurship framework finalization)</p> <p>Time: 20th June 24</p>
Decision taken on Agenda (b)	<p>Presentation on Internship Policy - Dean A</p> <p>Internship Policy was presented by Dean A and same was appreciated/ approved by the members. The policy be issued by Dean A by 20th June.</p> <p>Action: Dean A</p> <p>Time: 20th June 24</p>

<p>Decision taken on Agenda (c)</p>	<p>Result Odd Semester AY 23 -24 - Presentation by respective Principals</p> <p>Result of Odd Semester AY 23 -24 was presented by respective Principals. Result were deliberated & house noted with concern the poor result in few courses of DMS & DCS. It was assured by HODs that all corrective actions are being instituted & such embarrassing situation will not be faced again by Gateway Education.</p> <p>Action: Principal GIET, HOD DMS, HOD DCS</p> <p>Time: Top priority 24x7x365 days.</p>
<p>Decision taken on Agenda (d)</p>	<p>Batch wise summary of reappear students including details of students appearing in June 24 examinations - Presentation by respective Principals.</p> <p>Batch wise summary of reappear students including details of students appearing in June 24 examinations was presented by respective Principals. It was decided that all actions will be proactively taken so that all students pass out within the stipulated course duration.</p> <p>Summary of reappear students from all previous batches to be arranged by Registrar, Gateway Education in consultation with the office COE DCRUST. Thereafter, Registrar to monitor the progress every semester in consultation with respective Principals.</p> <p>It was decided that respective Principals will take following actions wrt reappear students of respective colleges: -</p> <ul style="list-style-type: none"> (a) At the start of every semester – reappear students to register for all courses for which they are eligible to appear towards semester end. (b) Organise Minors/ PUE as being done for regular students so that they are adequately prepared for the semester exam. <p>Action: Registrar</p> <p>Time: 20th June 24/ every semester commencement</p> <p>Action: Principals GCAD & GIET</p> <p>Time: Every semester</p>
<p>Decision taken on Agenda (e)</p>	<p>Planning for Odd Semester AY 24-25 - Presentation on Firm requirements of infrastructure & faculty/ staff by respective Principals (coordinated Dean A)</p> <p>Firm requirements of infrastructure & faculty/ staff were presented by respective Principals for Odd Semester AY 24-25. It was decided that all requirements of infrastructure & faculty/ staff shall be met on priority by Head Purchase/ Head HR/ Head ITS. Faculty interviews to be completed with a week starting 17 Jun 24.</p> <p>Action: Head Purchase (Infrastructure requirements)</p> <p>Action: Head HR (Faculty requirements)</p> <p>Action: Head ITS (IT equipment including Digital Board & Wifi Equipment)</p>

Decision taken on Agenda (f)	<p>Revised Discipline policy - Presentation by DSW</p> <p>Revised Discipline policy presented by DSW was well appreciated by the members. Principal GCAD to further add value to the document by quantifying the corrective measures to maximum possible extent in consultation with Dean SW. The policy be issued by 25 Jun 24.</p> <p>Action: Dean SW (Policy issue)</p> <p>Time: 25th June 24</p> <p>Action: Principal GCAD (Inputs to DSW)</p> <p>Time: 20th June 24</p>
Decision taken on Agenda (g)	<p>Recommended award policy under Women Outreach Cell (WORC) - Presentation by DSW</p> <p>Student/ Teaching/ Non-Teaching Staff award policy under Women Outreach Cell (WORC) was presented by DSW and extensive brain storming was undertaken with active participation of all members. It was finally decided to prepare a document not only for WORC awards but also a policy for Best Academician Award/ Best Researcher Award/ Best Administrator Award.</p> <p>Action: DSW, Dean A, Dean R&D</p> <p>Time: 25th June 24</p>
Closing Remarks	There being no other points. The meeting was closed at 6:30 pm

All are requested to ensure a time bound action and submit the report on each of the points by 30th Jun 24 positively so that Action Taken Report (ATR) could be compiled on priority.

File No: GE/HE/DG OFFICE/2024/46


Dr. (Col) A Garg
Director General

Dated: 14 Jun 24

Distribution: Principal GCAD, Principal GIET, Director Admissions & Placements, Dean Academics, Dean R&D, Dean SW, HoD DCS, HoD DMS, Head IIC & E, Head Consultancy Cell, Head Admin & EEM Cell, Registrar, Head HR

Copy to: Chairman, Executive Chairman, Executive Directors